

**Connellsville City Council  
MINUTES  
February 20, 2018**

This regular meeting of the Connellsville City Council was held this evening at 6:00 PM at City Hall, Connellsville, PA. Attending this meeting was Mayor Lincoln, Council members Keedy, Karpiak, Tzan and Topper. Also attending was City Clerk Ohler and Solicitor Witt.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

**Resolution No. 2-1-2018:** "To open bids received to install storm inlets and pipe on East Apple Street."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

While Solicitor Witt opened the bids:

Mayor Lincoln gave the Oath of Office to Brian Connors and Patrick Ruff

Solicitor Witt continued to open bids received and the meeting continued as follows:

**REMARKS FROM VISITORS/PUBLIC COMMENTS:**

Linda Provance addressed Council concerning road work.

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Linda Provance addressed Council concerning road work on Stephens Street. She noted she called the City who referred her to the water company who referred her back to the City. Provance noted her basement is now flooded.

City Clerk Ohler and Councilman Karpiak discussed the located and agreed to meet with Provance to fix the issue.

The meeting continued as Solicitor Witt opened bids:

**CITY TREASURER'S REPORT:**

**CITY CONTROLLER'S REPORT:**

**CORRESPONDENCE:**

Gary Colatch, Letter of resignation from Community Center

**Resolution No. 2-2-2018:** “To accept the resignation of Gary Colatch from the Connellsville Community Center Board of Directors effective immediately.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Phyllis Kovall, Garden Club, Geranium Festival Request

**Resolution No. 2-3-2018:** “To close Crawford Avenue at Pittsburgh Street to Arch Street on Saturday, May 26, 2018 from 7 AM until 5 PM during the Geranium Festival; pending review and approval of Police Chief and Fire Chief.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

New Haven Hose, Neon Night 5K Request

**Resolution No. 2-4-2018:** “To temporarily close the streets outlined on the attached Route Detail Map on May 19, 2018 to allow for New Haven Hose Fire Company’s 5th Annual Neon Nights 5K Run/Walk; Race to begin at 8:30 PM and complete by 9:30 PM; further authorizing the Connellsville Police Department and Police Auxiliary to assist with traffic control; pending review and approval of Police Chief and Fire Chief.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Nick Tzan, Letter of resignation from Traffic Committee and Planning Commission request

**Resolution No. 2-5-2018:** “To accept the resignation of Nick Tzan from the Traffic Committee effective immediately.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-6-2018:** “To appoint Nick Tzan to the Connellsville Planning Commission; term to expire January, 2022.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Bill Addis, Traffic Committee request

**Resolution No. 2-7-2018:** “To appoint Bill Addis to the Traffic Committee; term to expire January 2022.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

#### **REGULAR AGENDA:**

**Resolution No. 2-8-2018:** “To approve the minutes from the January 16, 2018 City Council Meeting.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-9-2018:** “To waive the 4-day Resolution Rule to allow for items submitted after the 4-day rule to be read at the meeting tonight, such Resolutions will be marked with an asterisk.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

#### **MAYOR LINCOLN:**

Police Department Report

Planning Commission’s Yearly Review by Tom Currey

**Resolution No. 2-10-2018:** “To enter into an agreement with Fayette Festivals, LLC, to hold the annual “Rockin Rib Fest” from Friday, July 6, 2018 to Sunday, July 8, 2018. Fayette Festivals, LLC, will pay the City of Connellsville \$3,000.00 plus have other responsibilities that will be stated in the contract.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-11-2018:** “For the City to participate in the G-14 Conferences for 2018.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-12-2018:** “To name Vernon Ohler as the City of Connellsville’s representative for all G-14 meetings and have voting power on the City’s behalf for business discussed at such meetings.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Next discussed was the new server and computers that the City needs. Mayor Lincoln called upon Tom Currey to join the discussion.

City Clerk Ohler obtained two bids. He noted they were close however there was a difference in items and quality.

Tom Currey noted the Del Computers and server were of strong quality that he is familiar with noting he was not familiar with the other brand that was quoted. He added Kiesel has been the City's IT Company and have not had issues with them.

**Resolution No. 2-13-2018:** "To purchase a new server and computers from Kiesel and Associates at a price of \$10,697.49, money to be taken out of line Item 402.374 Office Equipment."

Mayor Lincoln thanked Ford Business Machines for submitting a proposal.

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-14-2018:** "To accept the resignation of Alexandria Kopf as a part-time dispatcher/building monitor for the Connellsville Police department effective February 25, 2018; further authorizing Kopf to work on an as needed basis effective February 25, 2018."

Mayor Lincoln thanked Alex for her time with the Police Department.

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

### **REMINDERS:**

Mayor Lincoln stated taxes will be coming out March 1<sup>st</sup>. He noted included in the taxes again this year will be the information sheet for residents to keep for upcoming date reminders.

Recycling days: February 27th and 28th, March 13th, 14, 27th and 28th

CAHS Baseball Fundraiser at NHHC, February 24th at 6 PM, \$20, Comedy Cash Bash

The City-wide cleanup is April 7<sup>th</sup> this year. Mayor Lincoln thanked Aaron Zolbrod and Mary Beth Salantino for heading up this cleanup.

March 21<sup>st</sup> will be the first public meeting at Murphy Hall from 4 PM – 7 PM to discuss the comprehensive plan for the City. Mayor Lincoln asked all residents to come out and voice their opinions.

CAHS Musical: The Phantom of the Opera, March 1st, 2nd and 3rd at 7 PM and March 4th at 2 PM, Tickets are \$10 to \$12, for info. Visit: facebook - CAHS musical

New Haven Hose Hoagie Sales, March 3rd

The Little Mermaid by Conn Area Catholic School at the Porter Theater, March 10th at 7:30 and 11th at 2 PM, For information visit the Porter Theater's website or facebook page

Soup walk, March 10th, 11 AM - 2 PM, \$10 per person, downtown, for info. [www.fayettetrust.org](http://www.fayettetrust.org)

Daylight savings time is March 11th

Yough River Trail Council, 5K and 10K Race, March 31st, For information visit the [regionaltrailcorp.com](http://regionaltrailcorp.com)

Councilwoman Tzan stated next Thursday at the Senior Center from 10 AM – 1 PM Rep. Ryan Warner's staff will be assisting anyone who needs help with their property tax rent rebate forms.

Mayor Lincoln urged residents to schedule their events at the City parks as soon as possible as they go quickly. He noted there is a master calendar on the City's website.

Mayor Lincoln announced the Flood Mitigation Money has come in and is now in a City Account. He added Mr. Ohler has made contact with all of the Mitigation families involved. Mayor Lincoln said the families will be scheduled very soon for the closings and then there will be the demolition. He thanked everyone who helped with the flooding last weekend. Mayor Lincoln then thanked New Haven Hose and the Police Auxiliary for all they do in the City. He then thanked numerous people for their help and assistance during the last flood.

#### **KEEDY:**

**Resolution No. 2-15-2018:** "To abate and exonerate the City Treasurer from collecting 2018 Real Estate Taxes on City owned properties, which shall be exempt from 2018 City Real Estate Taxes, known and located as follows: Connellsville Area Senior Center, 100 East Fayette Street, \$1,959.56; Connellsville Community Center, lots 15, 23 and 31, 201 East Fairview Avenue, \$333.59; Connellsville Community Center, PT lot 7, South Cottage Avenue, \$55.14."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-16-2018:** "To appoint Joyce Shaffer as the Deputy Tax Collector for Marilyn Weaver effective immediately."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-17-2018:** "To implement the use of "Startup" payment processing, in the Tax Office, for receiving tax payments and other revenues for the city. Fees will be 2.75% for swiping transactions and 3.5% plus an additional .15 for over the phone transactions."

Councilman Keedy stated this will enable citizens to pay their taxes with a card. He then explained the process.

City Clerk Ohler stated they will have the money go into a separate account until all clears as a precautionary measure against hacking and identity theft.

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-18-2018:** “To authorize the City Tax Collector to open up a a bank account at PNC or Somerset Bank or Scottdale Bank for all deposits made through the online “Startup” payment processing system.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-19-2018:** “To adopt policies and procedures for use of the “Startup” payment processing system.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 2-20-2018:** “To authorize the City Tax Collector, City Controller and Head of Accounts and Finance to sign the signature cards for the “Start Up” Payment Processing System Bank Account.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Councilman Keedy noted taxes will be out the first of March. He added Business License cost is \$30 and it goes a long way to help the City out and hopes people realize that.

Mayor Lincoln announced if you do business in the City of Connellsville, you need a business license from the City.

Councilman Karpiak questioned if the City can shut a business down if they do not have a Business License in the City.

Tom Currey answered the City would have to take them to court first.

## **KARPIAK:**

Public Works Report

**Resolution No. 2-21-2018:** “To advertise for the hiring of summer workers for the Public Works Department at a rate of \$7.50 per hour for a maximum of 35 hours per week for the summer season, such cost to be taken from line item 01430-145.”

Councilman Karpiak stated if you apply for this job, you must have a valid driver’s license and be willing to work weekends.

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Solicitor Witt, City Clerk Ohler, Mayor Lincoln and City Council then viewed the bids opened and discussed the bids.

There were 15 bids (see attached).

Solicitor Witt advised accepting a bid next month to allow time for verification of bidders.

**TZAN:**

**Resolution No. 2-22-2018:** “To lease Yough Park’s Concession Stand to Linda Sparks beginning May 1, 2018 until September 30, 2018 at a cost of \$200.00 a month plus 3% sales.”

Mayor Lincoln stated this will be 3% of their sales donated back to the Parks and Recreation Board.

Council discussed portions of the lease with Tom Currey who noted he has not discussed with her therefore he cannot comment.

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**TOPPER:**

Health/Code Officer Report

New Haven Hose Report

**Resolution No. 2-23-2018:** “That his meeting of City Council does hereby adjourn.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmembers Topper, Tzan, Karpiak and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.