

**Connellsville City Council  
Minutes  
October 18, 2016**

This regular meeting of the Connellsville City Council was held this evening at 6:00 PM at City Hall, Connellsville, PA. Attending this meeting was Mayor Lincoln, Council members Keedy, Karpiak and McIntire. Also attending was City Clerk Ohler and Solicitor Witt. Councilwoman Tzan was absent.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:** Rev. Matt Goldsbury

Reminder of the procedures for public participation during City Council meetings.

**OATH OF OFFICE:** William Jacen Huss, Captain

**OATH OF OFFICE:** Jacob Cavanaugh, Patrolman

**REMARKS FROM VISITORS/PUBLIC COMMENTS:**

Ted Kovall, Yough River Trail Council, discussed proposal to erect showers at Yough Park

Chuck Hubbell, Pennies for Polio

**CITY TREASURER'S REPORT:**

Treasurer Jaynes also discussed hiring someone as a fill in for when the part time clerk cannot work and someone is needed.

Mayor Lincoln questioned what the City pays to have Southwest collect the delinquent taxes.

Treasurer Jaynes said he would check into that and get back to him.

**CITY CONTROLLER'S REPORT:**

**CORRESPONDENCE:**

Chamber of Commerce, Christmas Parade on December 3, 2016, street closure request

**Resolution No. 10-1-2016:** "To close West Crawford Avenue from Eighth Street to North Pittsburgh Street, North Pittsburgh Street from West Crawford Avenue to Apple Street, West Apple Street from North Pittsburgh Street to Water Street, and South Seventh Street from Leisenring Avenue to West Crawford on December 3, 2016 by 4:30 PM; pending review and approval of Police Chief and Fire Chief."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Chamber of Commerce, Connellsville Christmas December 3, 2016, street closure request

**Resolution No. 10-2-2016:** "To close North Arch Street from Apple Street to Peach Street on December 3, 2016 from 10 AM until 7 PM for the It's a Connellsville Christmas Event; pending review and approval of Police Chief and Fire Chief."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

CAHS Patriots events planned:

November 5th, 7 PM, Warriors Rock concert, Senior High School, call 724-322-1494 for events

November 5th, 5 PM, Veteran's Luncheon, Senior High School, RSVP by October 28th

November 25th deadline for Wreaths Across America, placement of wreaths on December 17th

Bruce I Jaynes, City Treasurer, Request for substitute part time Tax Clerk

**Resolution No. 10-3-2016:** "To hire Gwen Nelson as a substitute part time Tax Clerk, retroactive September 8, 2016; substitute position will be paid at minimum wage of \$7.25 per hour."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

#### **REGULAR AGENDA:**

**Resolution No. 10-4-2016:** "To approve the minutes from the September 20, 2016, 2016 City Council Meeting."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-5-2016:** "To waive the 4-day Resolution Rule to allow for items submitted after the 4-day rule to be read at the meeting tonight, such Resolutions will be marked with an asterisk."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-15-2016:** "To permit the Yough River Trail Council permission to erect showers for bikers at the Yough Park Concession Stand Building in accordance with its proposal, with final design to be approved by the City Clerk and Code Enforcement Officer, issuance of all necessary permits and contractors execution of a mechanics lien waiver; at no cost to the City."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

## **MAYOR LINCOLN:**

**Proclamation:** Ronald Andrew Necciai Day, October 18th, 2016

Mayor Lincoln stated last Thursday was Rocket Ron Day. He noted he donates books to the library as a fundraiser. Mayor Lincoln thanked Somerset Trust for putting this together for Rocket Ron.

**Proclamation:** National Business Women's Week, October 17<sup>th</sup> – 21<sup>st</sup>, 2016

### Police Department Report

Mayor Lincoln and Police Chief Hammerle discussed a new box available soon for residents to put prescriptions in that are no longer needed, expired or from someone who has passed away. Mayor Lincoln stated there will be a press release when the box becomes available. Chief Hammerle stated Fayette County Drug and Alcohol will be responsible for collecting the medicine.

**Resolution No. 10-6-2016:** "LET IT BE KNOWN TO ALL PERSONS of the City of Connellsville that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status(families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age and ancestry. It is the policy of the City of Connellsville to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry. Therefore, the City of Connellsville does hereby pass the following resolution.

**BE IT RESOLVED**, that within available resources the City of Connellsville will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

**BE IT FURTHER RESOLVED** that the City of Connellsville shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

**FURTHER ACTION** will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:

- a. Public advertisements for vacancy or discussing the program
- b. Applications for assistance
- c. Contracts
- d. Municipal letters dealing with the federal programs.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-7-2016: “SECTION 504 compliance officer/GRIEVANCE PROCEDURE  
FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The City Council of the City of Connellsville, hereby designates the executive director of the Redevelopment Authority of the City of Connellsville, to serve as Section 504 Compliance Officer throughout the implementation of the Community Development Block Grant Program.

Citizens with Section 504 grievances must submit them to the Section 504 Compliance Officer within **two weeks** of the date the person filing the grievance becomes aware of the alleged discriminatory action. The office will respond in writing to written citizen grievances. Citizen grievances should be mailed to: Connellsville Redevelopment Authority, 124 West Crawford Avenue, Connellsville, PA 15425. All written citizen grievances will be responded to within thirty (30) calendar days of receipt of the comments.

Should any individual, family, or entity have a grievance concerning any action prohibited under Section 504, a meeting with the compliance officer to discuss the grievance will be scheduled. The meeting date and time will be established within five (5) calendar days of receipt of the request. Upon meeting and discussing the grievance, a reply will be made, in writing, within thirty (30) calendar days.

If the citizen is dissatisfied with the local response, they may write to the PA Department of Community and Economic Development, Keystone Building, 400 North Street, 4<sup>th</sup> floor, Harrisburg, PA 17120. DCED will respond only to written comments within thirty (30) calendar days of the receipt of the comments.”

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-8-2016: “BE IT RESOLVED, to accept and adopt the Redevelopment Authority’s Four-Factor Analysis for Limited English Proficiency Persons, including but not limited to the Certification included therein, and to authorize and direct the Redevelopment Authority to implement such analysis and all related conclusions and certifications.”**

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-9-2016: “To adopt the Language Access Plan for Limited English Proficiency Persons as set forth in the attached document.”**

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-10-2016:** "Be it Resolved by the City Council of the City of Connellsville as follows:

**WHEREAS**, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to extend financial assistance to Communities for activities which will benefit low and moderate income families, aid in the elimination or prevention of slums or urban blight or other urgent community needs; and

**WHEREAS**, the Pennsylvania Department of Community and Economic Development (DCED) has invited the City to submit an application in the amount of \$ 272,958 for financial assistance under its Fiscal Year 2016 Community Development Block Grant Program; and

**WHEREAS**, the City has met all the citizens participation requirements relative to the Community Development Block Grant Program submission; and

**WHEREAS**, the City has prepared a Three Year Plan and Statement of Objectives as required by DCED; and

**WHEREAS**, the City has prepared an application for Financial Assistance under the 2016 Community Development Block Grant Program, said application having been duly reviewed and considered by the Council of the City of Connellsville.

1. That the Community Development Block Grant Program Application dated October 2016 is hereby in all respects approved. The City Clerk is hereby directed to file a copy of said program and application with the minutes of this meeting.
2. That it is cognizant of the conditions that are imposed in the undertaking and carrying out of community development activities with Federal/State financial assistance under Title I, including those under Title VI relating to the prohibition of discrimination because of race, color, creed, or national origin and other implementation of the program.
3. That the Mayor, on behalf of Council, is authorized to file an Application for Financial Assistance to carry out the Community Development Block Grant Program and act as the authorized representative for the City.
4. That the Mayor, on behalf of the City Council is hereby authorized to provide such assurance and/or certification as may be required by the Housing and Community Development Act of 1974, as amended, and any supplemental or revised data which DCED may request in connection with its review of the application and including any revisions necessary to bring the application into conformity with DCED's final grant for the City."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-11-2016:** "To authorize Police Chief, William Hammerle, to sign the legal paperwork needed to transfer guns from the Fayette County District Attorney's Office to the City of Connellsville Police Department."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**REMINDERS:**

Mayor Lincoln announced in January there will be an opening on the Redevelopment Authority Board, noting they meet the third Monday of every month. He asked those interested to write a letter of interest and email it to [Connellsvillesecretary@gmail.com](mailto:Connellsvillesecretary@gmail.com), Shelley. "She will get it to me and I will review them" Mayor Lincoln stated. He added this person will be appointed in December so they can start in January.

October 25<sup>th</sup> and 26<sup>th</sup> are Recycling Days

October 25<sup>th</sup>, Halloween Parade, 7 PM

October 21<sup>st</sup>, 22<sup>nd</sup>, 28<sup>th</sup> and 29<sup>th</sup>, Terror Fest, 125 N 7<sup>th</sup> Street

October 31<sup>st</sup>, Trick or Treat, 6-8 PM

Mayor Lincoln made a motion to hold Trick or Treat on October 31, 2016 from 6 PM – 8 PM. Councilman Keedy seconded the motion. Everyone was in favor.

November 5<sup>th</sup>, Downtown Chili Fest, 11 AM – 2 PM

November 5<sup>th</sup>, Warriors Rock, Tickets available at City Hall, Mon - Fri, 9 AM - 5 PM

November 5, 2015, Carnegie Library, 10 AM - 3 PM, Bag of Books - \$7

November 15<sup>th</sup> and 16<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>, Recycling Days

Saturday after Thanksgiving is the "Small Business Day". Mayor Lincoln stated the majority of the businesses in town supported the flood recovery and we need to support them.

November 10<sup>th</sup>, Connellsville Counseling and Services is holding a concert at Porter Theater, \$15 per ticket, Scott Blasey is the entertainment, and kids from Atkins will be the opening act. Money raised will go to Community Ministries.

December 3<sup>rd</sup> and 4<sup>th</sup>, Its A Connellsville Christmas all around town and Light Up Night

**KEEDY:**

**Resolution No. 10-12-2016:** "To pay \$379,398.00 into the Police and Fire Fighters Pension Plans in order to satisfy the 2016 Minimum Municipal Obligations (MMO), monies to be taken from General Fund Account. \$353,443.00 to be deposited in the Police Pension Plan and \$25,955.00 to be deposited in the Fire Fighters Pension Plan."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

**Resolution No. 10-13-16:** "To authorize the City Clerk to request quotes from financial institutions for a Tax Anticipation Note for the year 2017."

Councilman Keedy stated the TAN should be less than last years.

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.

Reminder of the Budget Meeting on October 20<sup>th</sup> at 6 PM

**KARPIAK:**

Public Works Report

Councilman Karpiak stated two Street Department workers were sent to Salt Lake for three days to pave as part of the G13 Summit. He added they helped us pave and now we helped them.

Councilman Karpiak announced on November 14<sup>th</sup> we will be equipped with LED Lights in the City of Connellsville. He added this should save a substantial amount of money for the City of Connellsville. Karpiak thanked West Penn Power for their help on the project.

Councilman Karpiak asked that everyone get out and vote in November.

**TZAN:** Absent

Mayor Lincoln stated October 1<sup>st</sup> was the Tangled Up in Brew Event which is the last fundraiser of the year for the Parks and Recreation Board. He stated \$9,400 was raised for the Parks and Recreation Board. Mayor Lincoln thanked the Street Department for cleaning the park and having them set up and ready for the event. He thanked all the sponsors of the event and announced the hotel will be open for next year's event.

**MCINTIRE:**

Health/Code Officer Report  
New Haven Hose Report

Tom Currey announced it is burning season and you may burn Monday through Friday from 1 PM until 9 PM and Saturday 9 AM until 9 PM and no burning on Sunday. He added it must be monitored and contained. Currey further added it is encouraged to recycle rather than burn. He added twigs and branches can go to Superior Mulch for free and leaf pick up is done in the City.

Councilman McIntire asked residents to pick up after themselves, especially on Baldwin Avenue.

Councilman Karpiak asked residents to check the City's website for days and times the leaves will be picked up.

Mayor Lincoln reminded flood residents that all applications for the buyout program are due November 1st for everyone. He announced the Flood Relief Committee has started releasing money from the fund. Mayor Lincoln added the fund is up to \$600,000 and we are hoping for \$250,000 from the State. He asked that all residents call the Flood Center and speak with a Case Manager because this is how you go about getting funds.

Mayor Lincoln thanked someone who wants to remain anonymous for donating firewood to families affected by the flood. He also thanks Pastor Matt and his church for donating appliances, heating oil and tanks. Lincoln thanked Columbia Gas for replacing hot water tanks and furnaces. He added Catholic Charities will be donating over 50 furnaces. Lincoln thanked all the volunteers.

**Resolution No. 10-14-2016:** "This this meeting of City Council does hereby adjourn."

A vote upon the adoption of the resolution resulted as follows: Affirmative were Councilmen Karpiak, McIntire and Keedy and Mayor Lincoln. The majority of the votes being affirmative, the resolution was adopted.